



Sale		
Date Swipe Customer Card	Time	Swipe card or key in the card # and press [ENTER].
Card Type Expiration Date MMY	Sale	Key in the expiration date in MMY format and press [ENTER].
Card Type Take Imprint of Card	Sale	Verify that an imprint of the card was taken and press [ENTER].
xxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
Enter Last 4 No. of Customer Card		Key in the last 4 digits of the card # and press [ENTER].
Duplicate Acct Add? Yes or No?		Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Card Type Enter Cashier Number	Sale	Key in the cashier # and press [ENTER].
Card Type Sign-On?	Sale Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
Card Type V Code from Card	Sale	Key in the V Code from back of card and press [ENTER].
V Code 2=Illegibl 9=Absnt	0=Not Present	Key in the appropriate code and press [ENTER].
Card Type Amount	Sale \$0.00	Key in the amount and press [ENTER].
Card Type Amount Again	Sale \$0.00	Key in the amount again and press [ENTER].
Card Type Enter Cust Ref #	Sale	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Card Type Enter Address	Sale	Key in the cardholder's numeric address and press [ENTER].
Card Type Enter ZIP Code	Sale	Key in the cardholder's ZIP code and press [ENTER].
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Printing, Wait Please Wait		(No action while processing.)
Card Type P.O./I.D. Number	Sale	Key in the P.O. # and press [ENTER].
Card Type Tax Amount	Sale \$0.00	Key in the tax amount and press [ENTER].
Tax Exempt? Yes or No?		Press [YES] if tax exempt. Press [NO] if not tax exempt.
Card Type Approval	Sale xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct? Yes or No		Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Auth Only		
Date Swipe Customer Card	Time	Press [AUTH].
Enter Password	Authorize	Key in the password and press [ENTER].
Card Type Swipe Customer Card	Authorize	Swipe card or key in the card # and press [ENTER].
Card Type Expiration Date MMY	Authorize	Key in the expiration date in MMY format and press [ENTER].
Card Type Take Imprint of Card	Authorize	Verify that an imprint of the card was taken and press [ENTER].
xxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
Enter Last 4 No. of Customer Card		Key in the last 4 digits of the card # and press [ENTER].
Card Type Enter Cashier Number	Authorize	Key in the cashier # and press [ENTER].
Card Type Sign-On?	Authorize Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
Card Type V Code from Card	Authorize	Key in the V Code from back of card and press [ENTER].
V Code 2=Illegibl 9=Absnt	0=Not Present	Key in the appropriate code and press [ENTER].
Card Type Amount	Authorize \$0.00	Key in the amount and press [ENTER].
Card Type Amount Again	Authorize \$0.00	Key in the amount again and press [ENTER].
Card Type Enter Address	Authorize	Key in the cardholder's numeric address and press [ENTER].
Card Type Enter ZIP Code	Authorize	Key in the cardholder's ZIP code and press [ENTER].
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Printing, Wait Please Wait		(No action while processing.)
Card Type Approval	Authorize xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct? Yes or No		Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Force Sale		
Date	Time	Press [FORCE].
Swipe Customer Card		
Enter Password	Force	Key in the password and press [ENTER].
Swipe Customer Card	Force	Swipe card or key in the card # and press [ENTER].
Card Type	Force	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
Card Type	Force	Verify that an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
xxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
Enter Last 4 No. of Customer Card		Key in the last 4 digits of the card # and press [ENTER].
Duplicate Acct Add?	Yes or No?	Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Card Type	Force	Key in the cashier # and press [ENTER].
Enter Cashier Number		
Card Type	Force Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
Sign-On?		
Card Type	Force	Key in the amount and press [ENTER].
Amount	\$0.00	
Card Type	Force	Key in the amount again and press [ENTER].
Amount Again	\$0.00	
Card Type	Force	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Cust Ref #		
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Card Type	Force	Key in the approval # and press [ENTER].
Enter Approval Number		
Printing, Wait Please Wait		(No action while processing.)
Card Type	Force	(No action while processing.) Receipt prints.
Transaction Accepted		
Prt Customer Receipt Correct?	Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Refund		
Date	Time	Press [REFUND].
Swipe Customer Card		
Enter Password	Refund	Key in the password and press [ENTER].
Swipe Customer Card	Refund	Swipe card or key in the card # and press [ENTER].
Card Type	Refund	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
Card Type	Refund	Verify that an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
xxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
Enter Last 4 No. of Customer Card		Key in the last 4 digits of the card # and press [ENTER].
Duplicate Acct Add?	Yes or No?	Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Card Type	Refund	Key in the cashier # and press [ENTER].
Enter Cashier Number		
Card Type	Refund Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
Sign-On?		
Card Type	Refund	Key in the amount and press [ENTER].
Amount	\$0.00	
Card Type	Refund	Key in the amount again and press [ENTER].
Amount Again	\$0.00	
Card Type	Refund	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Cust Ref #		
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Printing, Wait Please Wait		(No action while processing.)
Card Type	Refund	(No action while processing.) Receipt prints.
Transaction Accepted		
Prt Customer Receipt Correct?	Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Shaded sections are optional or conditional prompts.

Sale - Mail Order/Phone Order		
Date Swipe Customer Card	Time	Press [FUNCTION], [65], and [ENTER].
Enter Account Number	Mail Order	Key in the card # and press [ENTER].
Card Type Expiration Date MMY	Mail Order	Key in the expiration date in MMY format and press [ENTER].
Card Type Take Imprint of Card	Mail Order	Verify that an imprint of the card was taken and press [ENTER].
Duplicate Acct Add?	Yes or No?	Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Card Type Enter Cashier Number	Mail Order	Key in the cashier # and press [ENTER].
Card Type Sign-On?	Mail Order Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
Card Type V Code from Card	Mail Order	Key in the V Code from back of card and press [ENTER].
V Code 2=Illegibl 9=Absnt	0=Not Present 9=Absnt	Key in the appropriate code and press [ENTER].
Card Type Amount	Mail Order \$0.00	Key in the amount and press [ENTER].
Card Type Amount Again	Mail Order \$0.00	Key in the amount again and press [ENTER].
Card Type Enter Cust Ref #	Mail Order	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Card Type Enter Address	Mail Order	Key in the cardholder's numeric address and press [ENTER].
Card Type Enter ZIP Code	Mail Order	Key in the cardholder's ZIP code and press [ENTER].
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Printing, Wait Please Wait		(No action while processing.)
Card Type P.O./I.D. Number	Mail Order	Key in the P.O. # and press [ENTER].
Card Type Tax Amount	Mail Order \$0.00	Key in the tax amount and press [ENTER].
Tax Exempt? Yes or No?		Press [YES] if tax exempt. Press [NO] if not tax exempt.
Card Type Approval	Mail Order xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct?	Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Debit Sale		
Date Swipe Customer Card	Time	Press [DEBIT].
DB Sale Swipe Customer Card		Swipe card.
xxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
Duplicate Acct Add?	Yes or No?	Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Debit Enter Cashier Number	DB Sale	Key in the cashier # and press [ENTER].
Debit Sign-On?	DB Sale Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
Debit Amount	DB Sale \$0.00	Key in the amount and press [ENTER].
Debit Cash Amount	DB Sale \$0.00	Key in the cash back amount and press [ENTER].
Debit Total	DB Sale \$0.00	Key in the total amount and press [ENTER].
Debit Enter Cust Ref #	DB Sale	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Waiting for PIN		Key in the PIN # on the PIN pad and press [ENTER] on the PIN pad.
Printing, Wait Please Wait		(No action while processing.)
Debit Approval	DB Sale xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct?	Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Shaded sections are optional or conditional prompts.

Debit Refund		
Date Swipe Customer Card	Time	Press [DEBIT].
	DB Sale Swipe Customer Card	Press [REFUND].
	DB Refund Enter Password	Key in the password and press [ENTER].
	DB Refund Swipe Customer Card	Swipe card.
xxxxxxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
Duplicate Acct Add? Yes or No?		Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Debit Enter Cashier Number	DB Refund	Key in the cashier # and press [ENTER].
Debit Sign-On?	DB Refund Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
Debit Amount	DB Refund \$0.00	Key in the amount and press [ENTER].
Debit Amount Again	DB Refund \$0.00	Key in the amount again and press [ENTER].
Debit Enter Cust Ref #	DB Refund	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Waiting for PIN		Key in the PIN # on the PIN pad and press [ENTER] on the PIN pad.
Printing, Wait Please Wait		(No action while processing.)
Debit Approval	DB Refund xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct?	DB Refund Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

EBT Sale - Food Stamp		
Date Swipe Customer Card	Time	Press [FUNCTION], [45], and [ENTER].
	EBT Sale Swipe Customer Card	Swipe card or key in the card # and press [ENTER].
EBT Expiration Date	EBT Sale MMYY	Key in the expiration date in MMYY format and press [ENTER].
EBT Take Imprint of Card	EBT Sale	Verify that an imprint of the card was taken and press [ENTER].
xxxxxxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
1=Food Stamp 2=Cash Benefits		Press [1] and [ENTER].
Duplicate Acct Add? Yes or No?		Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
EBT Enter Cashier Number	EBT Sale	Key in the cashier # and press [ENTER].
EBT Sign-On?	EBT Sale Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
EBT Amount	EBT Sale \$0.00	Key in the amount and press [ENTER].
EBT Amount Again	EBT Sale \$0.00	Key in the amount again and press [ENTER].
EBT Enter Cust Ref #	EBT Sale	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Waiting for PIN		Key in the PIN # on the PIN pad and press [ENTER] on the PIN pad.
Printing, Wait Please Wait		(No action while processing.)
EBT Approval	EBT Sale xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct?	EBT Sale Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Shaded sections are optional or conditional prompts.

EBT Sale - Cash Benefit		
Date Swipe Customer Card	Time	Press [FUNCTION], [45], and [ENTER].
EBT Sale Swipe Customer Card		Swipe card or key in the card # and press [ENTER].
EBT Expiration Date MMY	EBT Sale	Key in the expiration date in MMY format and press [ENTER].
EBT Take Imprint of Card	EBT Sale	Verify that an imprint of the card was taken and press [ENTER].
xxxxxxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
1=Food Stamp 2=Cash Benefits		Press [2] and [ENTER].
Duplicate Acct Add?	Yes or No?	Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
EBT Enter Cashier Number	EBT Sale	Key in the cashier # and press [ENTER].
EBT Sign-On?	EBT Sale Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
EBT Amount	EBT Sale \$0.00	Key in the amount and press [ENTER].
EBT Cash Amount	EBT Sale \$0.00	Key in the cash back amount and press [ENTER].
EBT Total	EBT Sale \$0.00	Key in the total amount and press [ENTER].
EBT Enter Cust Ref #	EBT Sale	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Waiting for PIN		Key in the PIN # on the PIN pad and press [ENTER] on the PIN pad.
Printing, Wait Please Wait		(No action while processing.)
EBT Approval	EBT Sale xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct?	Receipt Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

EBT Refund - Food Stamp Only		
Date Swipe Customer Card	Time	Press [FUNCTION], [46], and [ENTER].
EBT Refund Swipe Customer Card		Swipe card or key in the card # and press [ENTER].
EBT Expiration Date MMY	EBT Refund	Key in the expiration date in MMY format and press [ENTER].
EBT Take Imprint of Card	EBT Refund	Verify that an imprint of the card was taken and press [ENTER].
xxxxxxxxxxxxxxxxxxxx=xxxx		If account # and expiration date are correct, press [ENTER]. If account # and expiration date are incorrect, press [CANCEL].
Duplicate Acct Add?	Yes or No?	Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
EBT Enter Cashier Number	EBT Refund	Key in the cashier # and press [ENTER].
EBT Sign-On?	EBT Refund Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
EBT Amount	EBT Refund \$0.00	Key in the amount and press [ENTER].
EBT Amount Again	EBT Refund \$0.00	Key in the amount again and press [ENTER].
EBT Enter Cust Ref #	EBT Refund	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
Waiting for PIN		Key in the PIN # on the PIN pad and press [ENTER] on the PIN pad.
Printing, Wait Please Wait		(No action while processing.)
EBT Transaction Accepted	EBT Refund	(No action while processing.) Receipt prints.
Prt Customer Receipt Correct?	Receipt Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Shaded sections are optional or conditional prompts.

EBT Force - Food Stamp Only

Date Swipe Customer Card	Time	Press [FUNCTION] , [44] , and [ENTER] .
EBT Force Enter Password		Key in the password and press [ENTER] .
EBT Force Swipe Customer Card		Swipe card or key in the card # and press [ENTER] .
EBT Expiration Date MMY	EBT Force	Key in the expiration date in MMY format and press [ENTER] .
EBT Take Imprint of Card	EBT Force	Verify that an imprint of the card was taken and press [ENTER] .
		xxxxxxxxxxxxx=xxxx If account # and expiration date are correct, press [ENTER] . If account # and expiration date are incorrect, press [CANCEL] .
Duplicate Acct Add?	Yes or No?	Press [YES] to process the duplicate transaction. Press [NO] to cancel transaction.
Duplicate Acct Enter Password		Key in the password and press [ENTER] .
EBT Enter Cashier Number	EBT Force	Key in the cashier # and press [ENTER] .
EBT Sign-On?	EBT Force Y or N	Press [YES] to add the cashier # to the cashier table. Press [NO] to enter a different cashier #.
EBT Amount	EBT Force \$0.00	Key in the amount and press [ENTER] .
EBT Amount Again	EBT Force \$0.00	Key in the amount again and press [ENTER] .
EBT Enter Cust Ref #	EBT Force	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice # and press [ENTER] or press [ENTER] to accept terminal-generated invoice #.
EBT Enter Approval Code	EBT Force	Key in the approval code and press [ENTER] .
EBT Enter Voucher #	EBT Force	Key in the voucher # and press [ENTER] .
Printing, Wait Please Wait		(No action while processing.)
EBT Approval	EBT Force xxxxxx	(No action while processing.) Receipt prints.
Prt Customer Correct?	Receipt Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

EBT Balance Inquiry

Date Swipe Customer Card	Time	Press [FUNCTION] , [75] , and [ENTER] .
EBT BL INQ Swipe Customer Card		Swipe card or key in the card # and press [ENTER] .
EBT Expiration Date MMY	EBT BL INQ	Key in the expiration date in MMY format and press [ENTER] .
		xxxxxxxxxxxxx=xxxx If account # and expiration date are correct, press [ENTER] . If account # and expiration date are incorrect, press [CANCEL] .
1=Food Stamp 2=Cash Benefits		Press [1] and [ENTER] for a food stamp balance inquiry. Press [2] and [ENTER] for a cash benefit balance inquiry.
Waiting for PIN		Key in the PIN # on the PIN pad and press [ENTER] on the PIN pad.
Printing, Wait Please Wait		(No action while processing.)
EBT Transaction Accepted		(No action while processing.) Receipt prints.
Prt Customer Correct?	Receipt Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.

Void

Date Swipe Customer Card	Time	Press [VOID] .
Void Enter Password		Key in the password and press [ENTER] .
Enter Invoice Number		Key in the invoice # and press [ENTER] .
X Correct?	\$X.XX Yes or No	Press [YES] to void the transaction displayed. Press [NO] to cancel and return to the idle prompt.
Prt Customer Correct?	Receipt Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.
Transaction Accepted		

Adjustment

Date Swipe Customer Card	Time	Press [ADJUST] .
Adjust Enter Password		Key in the password and press [ENTER] .
Enter Invoice Number		Key in the invoice # and press [ENTER] .
Total Correct?	\$X.XX Yes or No	Press [YES] to cancel and return to the idle prompt. Press [NO] to adjust the transaction amount displayed.
Total New Amount?	\$X.XX \$0.00	Key in the new transaction amount and press [ENTER] .
Total Correct?	\$X.XX Yes or No	Press [YES] if new amount is correct. Press [NO] to adjust the transaction amount again.
Transaction Accepted		

Shaded sections are optional or conditional prompts.

Reprint		
Date	Time	Press [REPRINT].
Swipe Customer Card		
Reprint Trans		Key in the invoice # of the transaction to reprint and press [ENTER].
Enter Invoice Number		
Prt Customer Receipt Correct?	Yes or No	Press [YES] to print the customer receipt. Press [NO] to return to the idle prompt.
Reprint Complete		(No action.)

Batch Review		
Date	Time	Press [BATCH REVIEW].
Swipe Customer Card		
Enter Cashier Number	Review	Key in the appropriate cashier # and press [ENTER] or press [ENTER] for all cashier #s.
CSH: XX	INV: XX	Press [-] to display additional transaction information.
[Tran Type]	\$X.XX	Press [ENTER] to scroll to the next transaction. Press [CANCEL] to return to the idle prompt.

Cashier Log On/Off		
Date	Time	Press [FUNCTION], [77], and [ENTER].
Swipe Customer Card		
Enter Cashier Number	Sign on/off	Key in the appropriate cashier # and press [ENTER].
Sign on/off?	Sign on/off Yes or No	Press [YES] to sign on/off the cashier # displayed. Press [NO] to cancel cashier sign on/off.
Transaction Accepted		
Enter Cashier Number	Sign on/off	Key in the next cashier # or press [CANCEL] to return to the idle prompt.

Host Batch Inquiry		
Date	Time	Press [REPORTS].
Swipe Customer Card		
Enter Password	Reports	Key in the password and press [ENTER].
2=Cashr 3=Audit	4=Summary+	Press [-] to access the next screen.
6=HCS BL		Press [6] and press [ENTER] to print a batch inquiry request.
Scanning Batch Please Wait		(No action while processing.) Report prints.
<i>*Batch Inquiry only pulls host totals from EBT, Debit and Stored Value transactions.</i>		

Cashier Report		
Date	Time	Press [REPORTS].
Swipe Customer Card		
Enter Password	Reports	Key in the password and press [ENTER].
2=Cashr 3=Audit	4=Summary	Press [2] and [ENTER] to access cashier report options.
1=Audit 2=Summary		Press [1] and [ENTER] for a cashier audit report. Press [2] and [ENTER] for a cashier summary report.
Enter Cashier Number		Key in the appropriate cashier # and press [ENTER] or press [ENTER] to print all cashier #s.
Scanning Batch Please Wait		(No action while processing.) Report prints.

Reports		
Date	Time	Press [REPORTS].
Swipe Customer Card		
Enter Password	Reports	Key in the password and press [ENTER].
2=Cashr 3=Audit	4=Summary	Press [3] and [ENTER] to print an audit report. Press [4] and [ENTER] to print a summary report.
Scanning Batch Please Wait		(No action while processing.) Report prints.

Settlement		
Date	Time	Press [SETTLEMENT].
Swipe Customer Card		
Enter Password	Settle	Key in the password and press [ENTER].
HOST #		Key in the host number and press [ENTER].
Sales Total Correct?	\$X.XX Yes or No	Press [YES] if the sales total is correct. Press [NO] if the sales total is not correct.
Refund Total Correct?	\$X.XX Yes or No	Press [YES] if the refund total is correct. Press [NO] if the refund total is not correct.
Sales Total	Settle \$0.00	Key in the sales total and press [ENTER].
Refund Total	Settle \$0.00	Key in the refund total and press [ENTER].
Batch Transfer, Wait	Settle	(No action while processing.)
OK XXX XXXX XXXX		Report prints.

Shaded sections are optional or conditional prompts.

AVS Response Codes

Visa Codes

- Y** Address & 5-digit or 9-digit ZIP match (Domestic only)
- A** Address matches, ZIP code does not
- S** AVS not supported at this time (Domestic only)
- R** Issuer's authorization system is unavailable, try again later (Domestic only)
- U** Unable to perform address verification because either address information is unavailable or Issuer does not support AVS (Domestic only)
- Z** Either 5-digit or 9-digit ZIP matches, address does not or not included in request.
- N** Neither the ZIP nor the address matches
- B** Address matches, ZIP not verified.
- P** ZIP matches, address not verified
- C** Address and ZIP code not verified due to incompatible formats.
- D** Address and ZIP code match (International only)
- G** Address not verified for international transaction (International only)
- I** Address not verified (International only)
- M** Address and ZIP code match (International only)

MasterCard Codes

- Y** Exact, all digits match, 5-digit ZIP code
- A** Address matches, ZIP code does not
- S** AVS not supported at this time
- R** Retry, system unable to process
- U** No data from issuer/Authorization system
- Z** 5-digit ZIP code matches, but address does not
- N** Neither the ZIP nor the address matches
- W** For U.S. addresses, 9-digit ZIP code matches, but address does not; for address outside of U.S., the ZIP code matches, address does not
- X** Exact, all digits match, 9-digit ZIP code

Discover Codes

- Y** Address only matches
- A** Address and 5-digit ZIP code match
- S** AVS not supported at this time
- U** Retry, system unable to process
- Z** 5-digit ZIP code matches, but address does not
- N** Neither the ZIP nor the address matches
- W** No data from issuer/authorization system
- X** Address and 9-digit ZIP code match
- T** 9-digit ZIP code matches, but address does not

American Express Codes

- Y** Yes, address and ZIP code are both correct
- A** Address only is correct
- S** AVS not supported at this time
- R** System unavailable; retry
- U** The necessary information is not available, account number is neither U.S. nor Canadian
- Z** ZIP code only is correct
- N** Neither the ZIP nor the address matches

